



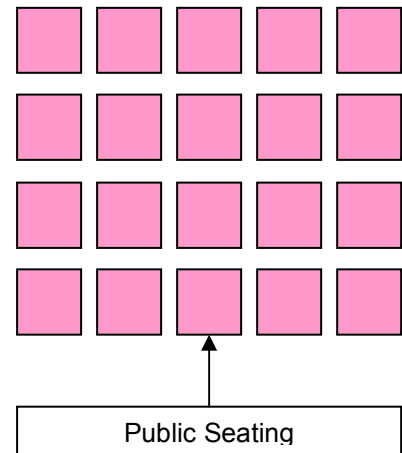
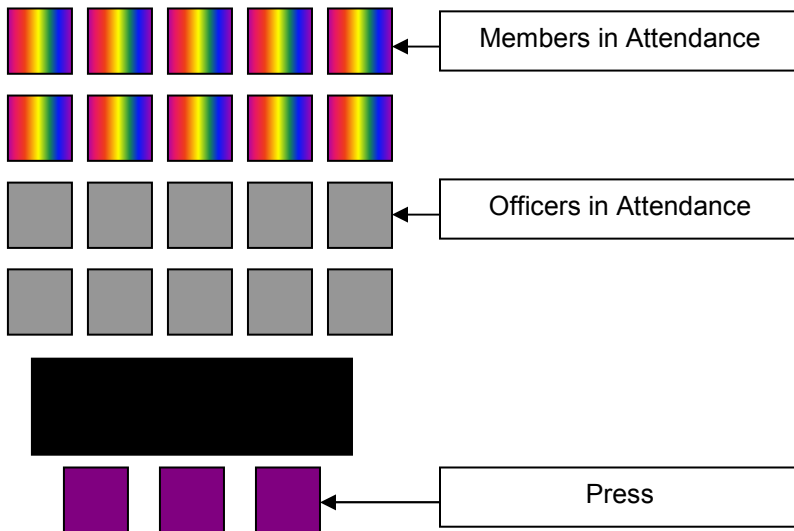
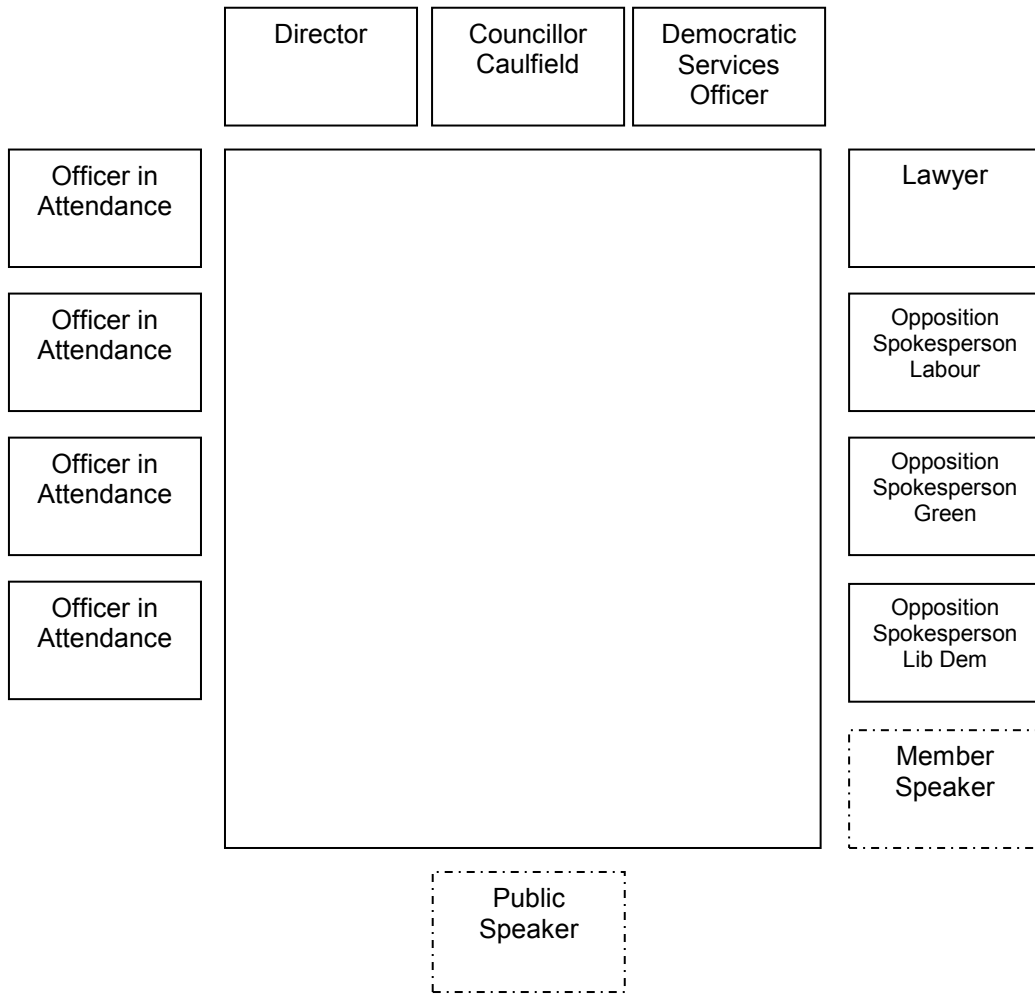
Brighton & Hove
City Council

Cabinet Member Meeting

Title:	Housing Cabinet Member Meeting
Date:	22 March 2011
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillor: Caulfield (Cabinet Member)
Contact:	Caroline De Marco Democratic Services Officer 01273 291063 caroline.demarco@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	FIRE / EMERGENCY EVACUATION PROCEDURE If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none">• You should proceed calmly; do not run and do not use the lifts;• Do not stop to collect personal belongings;• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and• Do not re-enter the building until told that it is safe to do so.

Democratic Services: Meeting Layout



AGENDA

112. PROCEDURAL BUSINESS

- (a) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (b) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.

113. MINUTES OF THE PREVIOUS MEETING

1 - 10

Minutes of the Meeting held on 16 February 2011 (copy attached).

114. CABINET MEMBER'S COMMUNICATIONS

115. ITEMS RESERVED FOR DISCUSSION

- (a) Items reserved by the Cabinet Member
- (b) Items reserved by the Opposition Spokespersons
- (c) Items reserved by Members, with the agreement of the Cabinet Member.

NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

116. PETITIONS

No petitions have been received by the date of publication.

117. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 15 March 2011)

No public questions have been received by the date of publication.

HOUSING CABINET MEMBER MEETING

118. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 15 March 2011)

No deputations have been received by the date of publication.

119. LETTERS FROM COUNCILLORS

No letters have been received.

120. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

121. NOTICES OF MOTIONS

No Notices of Motion have been received by the date of publication.

122. MINUTES OF THE ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE 11 - 18

Minutes of the meeting held on 6 January 2011 (copy attached).

123. SERVICE PLEDGES FOR TENANTS AND LEASEHOLDERS IN COUNCIL MANAGED HOUSING 19 - 52

Report of Strategic Director Place (copy attached).

Contact Officer: Sam Smith *Tel:* 01273 291383
Ward Affected: All Wards

124. ALLOCATIONS POLICY REVIEW 53 - 138

Report of the Lead Commissioner Housing (copy attached).

Contact Officer: Sylvia Peckham, Verity Walker *Tel:* 293318, *Tel:* 01273 293130
Ward Affected: All Wards

125. BRIGHTON AND HOVE LANDLORD SOLUTIONS 139 - 144

Report of Lead Commissioner Housing (copy attached).

Contact Officer: Sylvia Peckham *Tel:* 293318
Ward Affected: All Wards

126. OUT OF HOURS SHELTERED SERVICE 145 - 152

Report of Head of Housing & Social Inclusion (copy attached).

Contact Officer: Peter Huntbach *Tel:* 01273 293248
Ward Affected: East Brighton; Goldsmid;
Hangleton & Knoll;
Hanover & Elm Grove;
Hollingdean & Stanmer;
Moulsecoomb &

HOUSING CABINET MEMBER MEETING

*Bevendean; North
Portslade; Patcham;
Queen's Park; South
Portslade; St Peter's &
North Laine; Westbourne;
Wish*

127. THE PROVISION OF LOFT CONVERSIONS AND EXTENSIONS TO ASSIST OVERCROWDED COUNCIL TENANTS **153 - 178**

Report of Strategic Director Place (copy attached).

*Contact Officer: David Rook Tel: 29-4639
Ward Affected: All Wards*

128. HOME ENERGY EFFICIENCY INVESTMENT OPTIONS **179 - 188**

Report of Lead Commissioner Housing (copy attached).

*Contact Officer: Martin Reid Tel: 29-3321
Ward Affected: All Wards*

PART TWO

129. PART TWO MINUTES OF THE PREVIOUS MEETING **189 - 190**

Part Two minutes of the meeting held on 16 February 2011 – Exempt Category 3 (copy circulated to Members only).

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email caroline.demarco@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 14 March 2011